About Technical Bulletin 259R
Last updated June 2019

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Why read this?
TB259R is continuously revised as authorities system changes continue to be implemented during 2011–2012. The TB provides one central place to document ongoing changes. This current update covers changes to controlling headings installed in February 2012, as described in section 12. Also sections 1, 8 and 11 have updates.

Route to
Cataloging and local system or automation staff

System installation
The latest authorities system changes were installed on February 26, 2012. The changes impact users of the Web-based Connexion browser and various versions of the Windows-based Connexion client, as specified.

Support
Contact OCLC Customer Support for help in English, Spanish and Portuguese.

| Hours: 7:00 a.m.—9:00 p.m. U.S. Eastern time, Monday through Friday |
| Telephone: 1-800-848-5800 (USA); 1-614-793-8682 (international) |
| E-mail: support@oclc.org |

Documentation affected
Connexion client Authorities documentation; Connexion browser Authorities documentation; Authorities: Formats and Indexes; OCLC Connexion: Searching
1 Controlling genre/form headings

Separate thesaurus  The Policy and Standards Division at the Library of Congress (LC) formally separated genre/form records from LCSH records. Genre/form records are now in a separate thesaurus called “Library of Congress Genre/Form Terms for Library and Archival Materials” (LCGFT).

LC cancelled existing genre/form authority records that have LCCNs with prefix sh and issued new ones that have LCCNs with prefix gf. LC implemented the cancelled records and distributed the new records on May 24, 2011.

Summary of changes Previously:

• In authority records, genre/form terms were:
  o Assigned MARC 21 source code indicating that they are part of LCSH
  o Assigned LCCNs with the same prefix as subject headings, sh

• In bibliographic records, genre/form terms were coded with second indicator 0 (zero), which is used to designate LCSH

After the change:

• In authority records, genre/form terms are assigned LCCNs with the prefix “gf”
  Note: The previous LCCN with prefix “sh” is anticipated to be retained in field 010 ǂz.

• In bibliographic records, genre/form terms are:
  o Assigned MARC 21 source code “lcgft”
  o Coded with second indicator 7

Coding in MARC 21 records

Authority records. In a MARC 21 authority record for a genre/form heading, the LCGFT thesaurus is coded in 008/11 and in 040 ǂf:

008/11: z (“Other”)
040 ǂf: lcgft

Bibliographic records. In MARC 21 bibliographic records, genre/form terms are always in field 655. The LCGFT thesaurus is coded using the second indicator 7 and the source code “lcgft” in subfield 2:

655 -7 ǂa [term]. +2 lcgft

Notes on authority search indexes

• The LCSH index (su:) does not include these fields/subfields:
  155/455/555/755/955 a v x y z

• The genre index (ge:) works the same; that is, it indexes 155/455/555/755 a v x y z.

• Genre authority records cannot be retrieved using a subject derived search (5,3)

• Authority history search indexes work the same.

Changes to controlling headings Connexion browser and Connexion client 2.30. Controlling headings in the browser and in the client, versions 2.30 and higher, now works this way:

• Controlling headings in field 655 with second indicator 7 or 0 depends on whether the LCCN in the authority record has an sh or gf prefix:
o If the LCCN in the authority record has the prefix sh, Connexion controls the heading in field 655 with second indicator 0.

o If the LCCN in the authority record has the prefix gf, Connexion controls the heading in 655 with second indicator 7 and with #2 lcgft added at the end of the field.

o If authority records have LCCNs with both sh and gf prefixes in subfield a, Connexion opens the Control Heading window with a proposed match tagged as 655 with second indicator 7 and with #2 lcgft added at the end of the field.

• Headings in field 655 with second indicator 4 cannot be controlled.

Please note: 6xx fields with indicator 4 cannot be controlled. If you try, in the Connexion client, a message pops up:

o In version 2.30 of the client, clicking OK closes the message, as it should.

• Genre/form authority records should not be used in combination with Library of Congress subdivisions.

If you continue to use Connexion client versions 2.10 and 2.20 until end of life… Earlier versions of the client (2.10, 2.20) will continue to be supported until October 1, 2012. On that date, users will no longer be able to log on to the OCLC system using versions 2.10 or 2.20.

If you continue to use Connexion client versions 2.10 or 2.20 until then, controlling genre/form headings works differently in the two older versions:

In versions 2.10 and 2.20, when you enter a heading in field 655 with second indicator 0:

• If the LCCN in the authority record has the prefix sh, the client controls the heading in field 655 with second indicator 0.

• If the LCCN in the authority record has the prefix gf, you cannot control the heading. (The earlier client versions cannot process second indicator 7.)

• If the authority record has LCCNs with both sh and gf prefixes, a Control Heading window opens and you can insert the correct controlled heading.
2 Punctuation rules for controlled headings

The system follows new rules for punctuation for controlling headings in Connexion (both client and browser) to address former problems. In general, the system first uses the punctuation in the authority records and then applies other rules as needed to supply punctuation between controlled and uncontrolled elements of a heading and, if needed, to supply terminal punctuation.

System uses punctuation in authority record

The system applies punctuation from the established authority record(s). In the following examples, punctuation changes are marked with red arrows.

Example 1: Formerly, the period before q was incorrectly deleted.

Abdyldaev, M. ИУқ (Myktybek IУsupovich), d 1953- Now:

Abdyldaev, M. IУқ (Myktybek IУsupovich), d 1953-

Example 2: Formerly, punctuation was incorrectly deleted between involving subfields n and p, respectively.

Bach, Johann Sebastian, d 1685-1750. t Sonaten und Partiten, m violin BWV 1001-1006 p Partita n no. 3. p Menuett n no. 2.

Now:

Bach, Johann Sebastian, d 1685-1750. t Sonaten und Partiten, m violin BWV 1001-1006, p Partita, n no. 3. p Menuett, n no. 2.

Example 3: Formerly, a period could not be added between v and x in series headings.

Bibliographies of modern authors (San Bernardino, Calif.) ; v no 27 x 0749 470X

Now:

Bibliographies of modern authors (San Bernardino, Calif.) ; v no 27. x 0749 470X

System uses your punctuation

For uncontrolled elements of a heading, the system accepts any punctuation that you enter in the following locations:

- Between a controlled and uncontrolled element (no matter which comes first)
- Between multiple adjacent controlled subfields that are associated with multiple authority records.
- Before an opening parenthesis in the name portion of a heading in fields x10 and x11 (where x = any number for a heading field).

If punctuation is incorrectly altered when you control a heading, uncontrol the heading, correct the punctuation, and leave the heading uncontrolled.

System applies some rules

When necessary, the system applies mandatory rules for punctuation between controlled and uncontrolled headings.

- Example: The system supplies a semicolon (;) preceding o.
- The system automatically applies terminal punctuation when needed.
- The system keeps any punctuation that is present in uncontrolled elements of a heading.
<table>
<thead>
<tr>
<th>If punctuation in authority record is incorrect</th>
<th>Please note: If punctuation is incorrect in the controlling authority record(s), the controlled heading will also contain incorrect punctuation.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>What can you do?</strong> OCLC prefers that you control the heading and report the incorrect punctuation. To report a record error:</td>
<td></td>
</tr>
<tr>
<td>➢ With the record displayed, click <strong>Action &gt; Report Error</strong> (in the client; in the browser, click <strong>Report Error</strong> in the <strong>Action</strong> list). Complete your information, describe the error, and then click the <strong>Report Error</strong> button.</td>
<td></td>
</tr>
<tr>
<td>The error report goes directly to OCLC quality control staff. <em>Please do not report errors in records to OCLC Support staff.</em> Alternative, you can send an email to <a href="mailto:authfile@oclc.org">authfile@oclc.org</a>.</td>
<td></td>
</tr>
<tr>
<td>When OCLC corrects the authority record(s), the heading you controlled in the bibliographic record is automatically updated.</td>
<td></td>
</tr>
<tr>
<td>If controlling incorrectly alters punctuation</td>
<td><strong>What should you do?</strong> If punctuation is incorrectly changed when you control a heading:</td>
</tr>
<tr>
<td>1. Correct the punctuation, and leave the heading uncontrolled.</td>
<td></td>
</tr>
<tr>
<td>2. Report errors of this type to OCLC support staff at <a href="mailto:support@oclc.org">support@oclc.org</a>.</td>
<td></td>
</tr>
</tbody>
</table>
3 Automatic tag flips disallowed in controlling

Former tag flips

When controlling headings, the system matches headings against the authority file. The matching process invokes a normalization process, which collapses all punctuation and subfield codes, is case-insensitive, and does not retain the tag information associated with the heading. The matching process finds the fullest match possible, but inevitably the results of normalization, combined with finding the fullest match, may occasionally produce unexpected matches, which would result in tag flips if the system completed automatic controlling.

Now disallowed

Now:

- The matching process includes tag information.
- If the result of normalized text matching changes a tag, instead of the system automatically changing the tag and inserting the changed heading into the bibliographic record, the Control Heading window opens so that you can select or build the correct heading.

Example 1: Formerly, the following heading automatically changed when the system identified it as an exact normalized match to a 450 field in a subject authority record:

Heading in bibliographic record:
700 1 Black, Art

Formerly, the heading was controlled as:
650 0 Art, Black.

Now, instead of flipping the tag automatically, the Control Heading window opens:

Example 2: Formerly, the following heading automatically changed when the system identified it as an exact normalized match to a 781 field in a name authority record:

Heading in bibliographic record:
650 0 Education □z Texas, West

Formerly, the heading was controlled as:
650 0 Education □z Texas □ West
Now, the Control Heading window opens:

Example 3: Formerly, the following heading automatically changed when the system identified it as an exact normalized match to a 730 field in a series authority record:

Heading in bibliographic record:

700 1 Li, Ji

Formerly, the heading was controlled as:

730 0 Li ji.

Now, the Control Heading window opens:
4 Control Headings > All in the client includes “romanized” non-Latin-script candidate headings

Using Edit > Control Headings > All in the Connexion client controls “romanized” (Latin script equivalent) headings in linked non-Latin script fields, if authority records are available for the headings.

Example:

<table>
<thead>
<tr>
<th>700 1</th>
<th>和田夏十, d1 1920-</th>
</tr>
</thead>
<tbody>
<tr>
<td>700 1</td>
<td>Wada, Natsuto, d 1920-1983.</td>
</tr>
<tr>
<td>700 1</td>
<td>市川隆, d 1915-2008</td>
</tr>
<tr>
<td>700 1</td>
<td>Ichikawa, Kon, d 1915-2008</td>
</tr>
<tr>
<td>700 1</td>
<td>沢田徹松, d 1871-1927</td>
</tr>
<tr>
<td>700 1</td>
<td>Sawada, Bushō, d 1871-1927</td>
</tr>
</tbody>
</table>

Please note: The controlled romanized versions of non-Latin-script headings are automatically updated with any changes made in the “controlling” authority record(s). However, no updates are made to the corresponding uncontrolled script headings in linked MARC fields, as has always been the case.
5 Automatic control/append □x and/or □v in series headings

Formerly, controlling and appending □x and/or □v to series headings that are exact matches to authority records required manual manipulation.

Now, the system automatically controls and appends the subfield(s) when you use the Control All command.

Example:
Formerly, if you controlled the following heading in a bibliographic record, the Control Heading window would open. Now, with Control All, the system automatically controls the series heading:

830 0 NIESBUD research report ; □v Serial 1.
6 Changes to the Control Heading window

Unified window in the Connexion browser

Previously, when you used Control Heading in the Action list for a field in a bibliographic record and the system did not automatically control headings for you, the Connexion browser opened one of two windows, depending on the type of heading you were attempting to control. Now there is a single streamlined window, formerly the multi-control window, renamed the “Control Heading” window, that allows you to accomplish the same task.

Thesaurus labels display for headings

The Control Heading window in both the Connexion client and browser now displays the thesaurus of origin for all headings presented as candidates for building a controlled heading. Currently there are four labels:

- **LC Name**
  At least one of the matched headings is a Library of Congress name authority record (contains the prefix starting with `n`*)

- **LC Subject**
  At least one of the matched headings is a Library of Congress subject authority record (contains the prefix starting with `sh`)

- **LC Name/Subject**
  At least one of the matched headings is a name authority record and at least another of the matched headings is a subject authority record

- **LC Genre**
  The matched heading is a Library of Congress genre record (contains the prefix starting with `gf`)

**Note:** The column showing the thesaurus labels is blank when an element of a heading cannot be associated with an authority record.

**Illustration** (see thesaurus labels to the right of listed headings):

![Illustration of the Control Heading window](image)

Other thesaurus labels may appear in the future as new thesauri are added to Connexion.
7 Summary examples of system-automated changes

**Subfield codes**  No change to current functionality.
- Heading in bibliographic record:
  111 2 Olympic Games ǂn (19th : ǂd 1968 : ǂe Mexico City, Mexico)
- As before, heading controlled and inserted into bibliographic record:
  111 2 Olympic Games ǂn (19th : ǂd 1968 : ǂe Mexico City, Mexico)

**Tags**  This functionality is decommissioned.
- Heading in bibliographic record:
  111 2 Olympic Games ǂn (19th : ǂd 1968 : ǂe Mexico City, Mexico)
- The following change to tag in heading controlled and inserted into bibliographic record will no longer occur:
  710 2 Maroon 5 (Musical group)

**Indicator values**  No change to current functionality.
- Heading in bibliographic record:
  110 1 Bermuda Library
- As before, heading controlled and inserted into bibliographic record:
  110 2 Bermuda Library.

**Terminal punctuation**  The system will continue to supply terminal punctuation; however, the system now handles punctuation in a significantly different way. The system first uses punctuation directly from the authority record, then supplements using rules for handling the punctuation between controlled and uncontrolled elements (see section 2 for details).
Example of system-supplied terminal punctuation:
- Heading in bibliographic record:
  700 12 Beethoven, Ludwig van, ǂd 1770-1827. ǂt Fidelio ǂn (1814). ǂp Heil! Heil! Heil sei dem Tag
- Heading controlled and inserted into bibliographic record:
  700 12 Beethoven, Ludwig van, ǂd 1770-1827. ǂt Fidelio ǂn (1814).
  ǂp Heil! Heil! Heil sei dem Tag.

**Matches to 4xx headings**  This functionality is changed. Only exact matches to 4xx headings that do not result in a tag change in bibliographic records are allowed to control headings.
- Heading in bibliographic record:
  830 0 Survivor (Series)
- Exact match does not change the tag; heading controlled and inserted into bibliographic record:
  830 0 Survivor—outwit, outplay, outlast.

**Subfield □2 lcgft**  This functionality is implemented in the system, pending distribution of genre authority records by the Library of Congress (LC).
- Heading in bibliographic record:
  655 7 Disaster films
- Heading controlled and inserted into bibliographic record, pending LC record distribution:
  655 7 Disaster films. □2 lcgft
8 Changes to controllable fields in Connexion

Changes in controllable fields in Connexion are shown in boldface green type:

- 100, 110, 111, 130, if 040 $b$ (language of cataloging) is either not present* or is present and is equal to eng
- 600, 610, 611, 630, 650, 651 (second indicator 0)
- 655 (second indicator 7, and $lclgft$ added)
- 700, 710, 711, 730, if 040 $b$ is either not present* or is present and is equal to eng
- 800, 810, 811, 830, if 040 $b$ is either not present* or is present and is equal to eng

*(If 040 $b$ is not present, the language of cataloging is assumed to be eng.)
9 Automatic date expansion for personal names

** Automatically add closing date for personal name headings 

With the August 21, 2011, system installation, when a personal name tagged as a 100, 600, 700, or 800 is controlled, the system automatically adds a closing date (if needed and available) and inserts the controlled heading into the bibliographic record.

**Example:**

Heading in bibliographic record:

McLaren, Malcolm, ǂd 1946-

Controlled as:

McLaren, Malcolm, ǂd 1946-2010

Automatic date expansion works on the core assumption that the name heading is established independently of any additionally embellished forms of the name. For example, if there is no name authority record for the name part of a name/title heading, automatic date expansion does not work when you control the heading.

**Example:**

Existing authority record:

Xenakis, Iannis, ǂd 1922-2001. ǂt ST/4-1, 080262

But if no existing authority record for:

Xenakis, Iannis, ǂd 1922-2001

Then date expansion **does not work** for any occurrence of the name or name/title entry:

Xenakis, Iannis, ǂd 1922-

**Applicable only to personal name headings**

The date expansion functionality does not add closing dates to any type of heading other than personal names tagged as 100, 600, 700, or 800.

**Examples:**

Types of headings that **do not have closing dates automatically supplied**:

- Catholic Church. ǂb Pope (1073-1085 : Gregory VII)
- Rock music ǂy 1971-1980
- Zimbabwe ǂx History ǂy Chimurenga War, 1966-1980

**Exact match to a 100 or 400 heading**

The name portion and the opening date of the heading must be an exact normalized text match to a 100 or **400** heading in an authority record.

**Example:**

Heading in bibliographic record:

Smith, John Alexander, ǂd 1864-

Matched to:

Smith, John Alexander, ǂd 1864-1939

And controlled as:

Smith, J. A. ǂq (John Alexander), ǂd 1863-1939
If multiple matches are found, all results are presented in a Control Heading window.

**Example:**
Heading in bibliographic record:

Smith, Albert, 1923-

The Control Heading window opens showing multiple matches, and you can decide which, if either, to insert:

---

### Limitations and conditions

The bulleted list in this section describes the limitations of automatic date expansion and/or conditions that must be met for date expansion to work.

- **No typographic errors or omissions.** The heading in the bibliographic record must be free of typographical errors and omissions in either the name or the opening date.

**Example:**
Heading in authority record:

McLaren, Malcolm, +d 1946-

The following typographic errors prevent matching and date expansion.

- **MacLaren, Malcolm, +d 1946-**
- **McLaren, Malcolm, +d 1945-**

Either of these errors causes the Control Heading window to open.

---

If you make corrections in the **New Query** box and other conditions are met, the system automatically supplies the ending date.
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- **No “auto-suggested” completions.** The date expansion functionality does not include a “completion-by-auto-suggestion” feature.

**Example:**

Heading in authority record:
- Schurmann, Franz, #d 1926-2010

Heading in bibliographic record:
- Schurmann, Franz, #d 1
- Schurmann, Franz, #d 19
- Schurmann, Franz, #d 192

In these cases, partial data appearing before the hyphen causes the Control Heading window to open:

If you correct the heading in the **New Query** text box, the Control Heading window automatically expands the date (see [more information and an illustration](#) below).

- **All text preceding the hyphen before a closing date must be included.** If the heading in the bibliographic record contains additional text and/or numerals after the opening date, all text and/or numerals that precede the hyphen must be present.

**Example 1:**

Heading in authority record:
- Feuillet, Raoul-Augier, #d 1659 or 60-1710

Heading in bibliographic record must contain all text prior to the hyphen:
- Feuillet, Raoul-Augier, #d 1659 or 60-

**Example 2:**

Heading in authority record:
- Benedetti, Giovanni Antonio de, #d fl. 1492-ca. 1511

Heading in the bibliographic record must contain all text prior to the hyphen:
- Benedetti, Giovanni Antonio de, #d fl. 1492

When heading does not contain all text prior to the hyphen:
- Benedetti, Giovanni Antonio de, #d 1492 [missing fl.]
The Control Heading window opens:

![Image of Control Heading window](image)

**Optional inclusion of question mark**—Date expansion works whether or not a question mark (?) is included following the opening date in the heading in the bibliographic record.

**Example:**
Heading in authority record:
Smith, John, ǂd 1792?-1824
Headings in bibliographic record:
Smith, John, ǂd 1792
Smith, John, ǂd 1792?
Controlled as:  
Smith, John, ǂd 1792-1824

**Optional inclusion of ǂd and hyphen**—Date expansion works whether or not the ǂd and/or hyphen (-) are included.

**Examples:**
Headings in bibliographic record:
Smith, Al 1923
Smith, Al, 1923
Smith, Al, 1923-
Smith, Al ǂd 1923
Smith, Al, ǂd 1923
Smith, Al, ǂd 1923-
Controlled as:  
Smith, Al, ǂd 1923-1974

- **Headings that include centuries are not candidates for date expansion.** The system does not automatically expand dates for headings that include centuries (for example, 14th cent.-15th cent.).

- **When an exactly matched personal name with only an opening date is controlled, it is not a candidate for date expansion.**  
If a personal name heading contains only an opening date, is an exact match to an authority record, and is controlled, and if a personal name heading in an authority
record with the same opening date contains a closing date, then potential candidate
date headings will not be presented.

**Example:**
Heading in bibliographic record:

Smith, J. Edward, 1943-

Controlled as:

Smith, J. Edward, +d 1943-

Regardless of the presence of other authority records with the same text and
opening date and that have a closing date:

Smith, J. Edward, +d 1943-1993

- **Personal name followed by $c (Spirit).** If a personal name heading is followed by
  $c (Spirit), both the $c and (Spirit) must be included for date expansion to work as
  expected.

  **Example:**
  Heading in bibliographic record:

  Schumann, Robert, +d 1810- +v Poetry

  Matched and controlled as:

  Schumann, Robert, +d 1810-1856 +v Poetry

  Heading in bibliographic record:

  Schumann, Robert, +d 1810- +c (Spirit) +v Poetry

  Matched and controlled as:

  Schumann, Robert, +d 1810-1856 +c (Spirit) +v Poetry

- **Subdivision following a candidate date expansion heading.** If a subdivision
  follows a heading that is a candidate for automatic date expansion, the system
  expands dates and retains additional subdivisions.

  **Example:**
  Heading in bibliographic record:

  Smith, Betty, 1896 +x Homes and haunts

  Matched to:

  Smith, Betty, +d 1896-1972

  And controlled as:

  Smith, Betty, +d 1896-1972 +x Homes and haunts

- **Non-4-digit date ranges.** The automatic date expansion functionality works with
  non-4-digit date ranges, as long as any text preceding the opening date is included.

  **Example:**
  Heading in bibliographic record:

  Plato, Comicus, fl. 410

  Controlled as:

  Plato, Comicus, +d fl. 410-391 B.C.

**Automatic date expansion applied from Control Headings window**

When a heading contains a typographic error or is incorrectly tagged and cannot be
or automatically inserted because of a tag flip, if you can correct the matched
heading in the New Query box, the system applies automatically expands the date
(when available).
Illustration:
Heading in bibliographic record has a typo:

When the heading is corrected in the New Query box, the date is expanded and the heading is controlled:

Automatic date expansion applied for “Control All”

The Control All command in Connexion for controlling all headings possible in a record includes automatic date expansion for candidate personal name headings. This functionality expands work from an OCLC Research project that controlled more than 26 million personal name headings in WorldCat.
10 Reduction of unexpected automatic subfield flips

Current automatic subfield flips

After controlling a heading, you find that the *x or *v is incorrectly changed. The Control Headings window did not open when you used the control headings command. Instead, the incorrect heading was automatically inserted into the bibliographic record. In most cases, this scenario results from the presence of a pre-coordinated authority record. Because the system tries to match the heading to the fullest form, normalization finds the full heading and changes *x to *v (or vice versa).

System now works differently

Now, there are two scenarios:

(1) If the heading in the bibliographic record is an exact match to a single established heading in an authority record, the system continues to flip subdivisions.

Example:

Heading in bibliographic record:

650 [blank] 0 English literature *v Periodicals *x History

Controlled as:

650 [blank] 0 English literature *x Periodicals *x History

(2) However, if the heading in the bibliographic record is not an exact match to a single established heading in an authority record, the system will not attempt to automatically flip a heading.

Example 1:

Heading in bibliographic record:

650 [blank] 0 Dog trainers *v Periodicals

Controlled as:

650 [blank] 0 Dog trainers *v Periodicals

Example 2:

Heading in bibliographic record:

650 [blank] 0 Dog trainers *x Periodicals

Controlled as:

650 [blank] 0 Dog trainers *x Periodicals
**Heading is not autolocked**

This change also means that the system will make no attempt to autolock the heading. Instead, the Control Heading window opens showing the list of matched headings.

**Example:**

Heading in bibliographic record:

650 [blank] 0 Dog trainers +g Periodicals

The Control Headings window opens:
11 System changes to controlling headings (installed in November 2011)

Changes described in this section were included in a system installation in November 2011.

Modifications to Control All

The **Control All** functionality is modified in the following ways:

- If a bibliographic record contains an 040 field in which a ǂb is present and is not equal to *eng*, no descriptive headings (1xx, 7xx, and/or 8xx) in the record will be candidates for the controlling functionality.
- Unqualified name + title headings are included as candidates for Control All functionality.

**Note:** To be included as a candidate, the entire heading (unqualified name + title) must have an authority record. If an authority record exists only for the unqualified name, the entire heading is left uncontrolled.

Modifications to using geographic subdivisions

Two system changes were made to the role of geographic subdivisions in controlled headings:

(1) In cases when a heading in a bibliographic record includes a geographic subdivision, and the heading can be fully controlled, but none of the authority records are coded for geographic subdivision, the geographic subdivision is unavailable for appending to the heading.

**Example**

Heading in a bibliographic record:

650 [blank]0 Crime in mass media ǂz United States.

The Control Heading windows shows that the geographic subdivision “United States” is unavailable for appending:

(2) In cases when a heading in a bibliographic record can be subdivided geographically, but the geographic authority record matched does not contain a 781 field, the ǂz is not controllable. It is presented in the Control Headings window with the following label: *[Not valid for use as a subdivision]*.

**Example**

Heading in a bibliographic record:

650 [blank]0 Hotels ǂz Avenue, The (Stellenbosch, South Africa) ǂx History.
12 System changes to controlling headings (installed in February 2012)

Connexion controlling headings functionality is expanded to include some features of the new stand-alone “Control All” software that the system runs in the background. See more details about the new service.

Changes described in this section were included in a system installation in February 2012 and are functional in the Connexion browser and all versions of the Connexion client unless otherwise noted.

Modification to controlling single headings

For controlling single headings in Connexion:

If there is a value in field 040‡b but the value is not eng, description heading fields (1xx, 7xx, 8xx) cannot be controlled. (See also the updates in section 8 above.)

Note: For the Connexion client, this changes applies to version 2.40 only.

Example:

![Example Image]

Modification to controlling all headings

For controlling all headings in Connexion, the system now:

- Uncontrols invalid controlled headings (descriptive name headings and/or subject headings).
- Automatically checks for an updated version of the heading text and updates the text if needed.
- Automatically updates a previously fully or partially controlled heading with punctuation-only changes.
Field 7xx with first subfield +3 or +i followed by +a is controllable in the Connexion browser and in version 2.40 only of the Connexion client.

Example:

In versions of the client earlier than 2.40, field 7xx with first subfield +3 or +i cannot be controlled. If you try, you will get the message “Field not controllable.”

Note: For controlling headings, the system uses the established form in field 1xx of the authority record.

Limitations on the ability to control headings preceded by +3 or +i:

- In cases when a name/title heading is separated by +e, only the name element of the heading can be controlled.
- Also in these cases, Control All does not automatically control any part of the heading.

Example:

Automatic deletion of +0

When a heading is controlled, if a +0 is present, the system automatically deletes it.

Examples:
13 System changes to controlling headings (installed in June 2014)

On June 10, 2014, changes to the controlling function were made as part of a Connexion install. Library of Congress validation records are no longer used for controlling. These are authority records that include the phrase: “Record generated for validation purposes.” As of June 9, 2014, there were 78,903 authority records containing that phrase in a 667 note. If a heading in a Bibliographic record is controlled to one of those headings and the user executes a Control All command, the heading will be automatically uncontrolled and then attempt to re-control the heading to non-validation authority record(s). It is not necessary to uncontrol the heading before re-controlling in this scenario—the controlling software will automatically identify a heading associated with a subject validation record, and as part of the Control All command will attempt to re-control the heading. The reason for the change to functionality is to work to eliminate incorrect changes to subdivisions, especially related to subfields $x and $v, respectively. Over many years staff have worked to decrease the incorrect subdivision code flips, and after extensive tracking found that the remaining problems were related to the fundamental goal of controlling a heading to the fullest possible form. Testing found that eliminating subject validation records from controlling allowed the software to find the fullest forms and ensure that subdivision codes were not changed incorrectly.

Changes To Exclude
Matching To Validation Records When Controlling

There are three scenarios that will result when a heading previously controlled to a validation record is attempted to be re-controlled:

1) There is no change to the text of the heading, but the authority record(s) associated with the controlled heading have changed. In this situation, a message will be presented in Connexion that reads: One or more headings were controlled and linked. This message will be presented when there is no visible change to the text of the controlled headings.

   Heading in bibliographic record is controlled to:
   650 0   African Americans $v Periodicals (sh2007100332)

   Heading in the bibliographic record would be controlled to the following two records as part of the control all command:
   650 0   African Americans (sh85001932) $v Periodicals (sh99001647)

2) There is a change to the text of the heading based as a result of not using the subject validation records.

   Heading in bibliographic record is controlled to:
   650 0   Christianity $z Africa $x History.

   Heading in the bibliographic record would be controlled to the following single record as part of the control all command:
   650 0   Church history. (sh85025619)

3) The prior fully-controlled heading is left as partially controlled because authority records that are not validation records do not exist for the complete heading.

   No examples of this type were found during testing.

Changes To Disallow
Controlling Of Series Headings When

Not allowing controlling of series to 008/12 = c (series-like phrases). As of June 10, 2014, headings in authority records in which 008/12 is equal to ‘c’ will no longer be controllable. The headings will not be automatically removed from all existing
bibliographic records with this change. Headings of this type will be automatically
uncontrolled as part of a Control All command.

Changes To Exclude
Matching To Block
Automatic Controlling
When 400 Is A Non-
Qualified Name

Previously, if an unqualified personal name heading in a bibliographic record were to
match to a 400 field, and the 100 field of the heading were qualified then the heading
was automatically controlled. That functionality has changed, and regardless of the form
of the heading in the 100 field, an unqualified personal name that matches a 400 field
will result in the opening of the control headings window and the user will need to take
the appropriate action.
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