

Authority Control -- Knowledge Check

Test your Knowledge

1. What is the purpose of authority control?
2. How often is the OCLC Authority File updated?
3. Where can you find the meaning of the code g in 550 subfield #w in an authority record?
4. Which of the authority records reproduced below is for a children’s subject heading?

Authority File: Art metalwork MARC Help

ARN	4906944		Entered	19960429	Replaced	19960515105103.9	
Rec stat	n		Upd status	a	Enc lvl	n	Source
Type	z		Ref status	n	Mod rec		Name use
Roman			Auth status	a	Subj	b	Subj use
Govt agn			Auth/ref	a	Geo subd		Ser use
Series	n		Name	n	Subdiv tp	n	Rules
Ser num	n						

010 sj 96004823
 040 DLC #b eng #c DLC
 150 Art metalwork

A.

Authority File: Art metal-work MARC Help

ARN	2034701		Entered	19860211	Replaced	20080402133536.0	
Rec stat	c		Upd status	a	Enc lvl	n	Source
Type	z		Ref status	b	Mod rec		Name use
Roman			Auth status	a	Subj	a	Subj use
Govt agn			Auth/ref	a	Geo subd	i	Ser use
Series	n		Name	n	Subdiv tp	n	Rules
Ser num	n						

010 sh 85008010
 040 DLC #b eng #c DLC #d DLC
 053 _0 NK6400 #b NK8459 #c Decorative art
 053 _0 TS200 #b TS770 #c Manufactures
 053 _0 TT205 #b TT214.3 #c Handicrafts
 150 Art metal-work
 450 Art metal-work, Primitive #w nne
 450 Decorative metal-work
 450 Metal-work, Art
 550 Decorative arts #w g
 550 Metal-work #w g
 550 Architectural metal-work

B.

5. Using the authority record reproduced below, identify:
 - The established heading
 - “See from” tracings, if any
 - “See also from” tracings, if any
 - Sources where the authority record creator found this term
 - Whether this heading may be subdivided geographically

Authority File: Workaholism				MARC Help			
ARN		2445403		Entered		19881110	
Replaced		19890103111442.1		Entered		19881110	
Rec stat	n	Entered	19881110	Replaced	19890103111442.1	Source	
Type	z	Upd status	a	Enc lv	n	Name use	b
Roman		Ref status	a	Mod rec		Subj use	a
Govt agn		Auth status	a	Subj	a	Ser use	b
Series	n	Auth/ref	a	Geo subd	i	Rules	n
Ser num	n	Name	n	Subdiv tp	n		
010	sh 88007090						
040	DLC †b eng †c DLC						
053	RC569.5.W67 †c Psychiatry						
150	Workaholism						
450	Addiction, Work						
450	Compulsive working						
450	Work addiction						
450	Workaholic syndrome						
450	Working, Compulsive						
550	Compulsive behavior †w g						
670	Work cat.: Robinson, B.E. Work addiction, 1989.						
670	Hennepin †b (workaholism)						
670	Random House †b (workaholism)						
670	Web. 3: †b addendum (workaholism)						
670	LC data base, 11/9/88 †b (work addiction; workaholic syndrome)						
675	IAC						

Test your Skills

1. Using Connexion Client, search for the bibliographic record with this OCLC number: 870426698. Control as many headings as possible. What commands did you use to control these headings?
2. Using Connexion Client, search for the bibliographic record with this OCLC number: 214309412. Control all the headings. Then add #z Hawaii to this subject heading: **650 0 Seismology #x Statistical methods #v Congresses** and control the new heading.
3. Using Connexion Client, search the authority file for the following:
 - LCCN: sh 85056208. What is the OCLC ARN?
 - OCLC ARN: 2133462. What is the heading in the 150 field?
4. Using Connexion Client, browse the authority file for the subject heading **Digital photography**. What is the established form of this heading?
5. Using Connexion Client, browse the authority file for the country name **Tanganyika**. Is this name valid to use as a subject heading in a bibliographic record?
6. Using the expanded term browse functionality in Connexion Client, find an authority record for **Shakespeare, William, 1564-1616. Taming of the shrew**. What is the authority record number?
7. Using the expanded term browse functionality in Connexion Client, find an authority record for this topical subject heading: **Law -- Interpretation and construction**. What is the authority record number?

Answers to: Test your Knowledge

1. Some possible answers are:
 - To maintain consistency of form in headings for names, uniform titles, series titles, and subjects
 - To provide cross-references from forms that are not used to those that are; or to related headings
 - To disambiguate similar headings
 - To collocate similar headings
2. OCLC adds authority records for names and uniform titles daily, and adds subject authority records weekly. (Answer found in *Authorities: Format and Indexes* (https://help.oclc.org/Metadata_Services/Authority_records/Authorities_Format_and_indexes), Introduction, LC record loads section; page 6 of PDF version).
3. Look in *Authorities: Format and Indexes* (https://help.oclc.org/Metadata_Services/Authority_records/Authorities_Format_and_indexes) For codes in subfield ‡w: navigate to section **Authority record format: tag groups** (page 18 of PDF version)
4. Record A (with OCLC ARN 4906944) is a children's subject heading. The sj prefix on the LCCN in field 010, and the code **b** in the fixed field element Subj, identifies it as a children's subject heading.
5. The established heading (Workaholism) is in the 150 field. "See from" tracings in the 450 fields include Addiction, Work; Compulsive working; Work addiction; Workaholic syndrome; and Working, Compulsive.

The "see also from" tracing in the 550 field is Compulsive behavior. This is a broader term than Workaholism, indicated by the code **g** in 550 subfield ‡w.

Sources in which this term were found are listed in 670 fields, and include the work cataloged, the Hennepin County Library subject heading list, a Random House dictionary, Webster's Third dictionary, and the LC database.

Code **i** in the **Geo subd** fixed field indicates this heading may be subdivided geographically.

Answers to: Test your Skills

1. For this OCLC record, 870426698, many of the uncontrolled headings are unqualified personal names. As a result, each name is controlled singly. To control these name headings, position the cursor in the field, right-click, and from the pop-up menu, select **Control Single Heading** (or click **Edit**, then **Control Headings**, then **Single**; or press <F11>). To control all headings, click **Edit**, then **Control Headings**, then **All**; or press <Shift><F11>. This process will control the 650 and 651 fields and any qualified personal name headings. Genre headings tagged 655 with second indicator 0 can be controlled; if you attempt to control headings in field 655 that do not have second indicator 0, the process may incorrectly change these to 650 fields.
2. To control all headings, click on **Edit**, then **Control Headings**, then **All**; or press <Shift><F11>. In order to add a subdivision to a controlled heading, you must first uncontrol it: Right-click in the field and select **Uncontrol Single**; or click on **Edit**, then **Control Headings**, then **Uncontrol Single**; or press <Ctrl><F11>. Then type **#z Hawaii** and control the heading again.
3. Click on **Authorities**, then **Search**, then **LC Names and Subjects**; or press <Shift><F2>.
 - a. For LCCN sh 85056208, the OCLC ARN is 2036127.
 - b. For OCLC ARN 2133462, the heading in the 150 field is Cereal products.
4. Click on **Authorities**, then **Browse**, then **LC Names and Subjects**; or press <Alt><F2>. Choose either **Topicals** or **LCSH** as the index. The ARN is 2755164, and the established form of this heading in the 150 field is Photography #x Digital techniques.
5. Click on **Authorities**, then **Browse**, then **LC Names and Subjects**; or press <Alt><F2>. Type **Tanganyika**. Choose **Geographic Names** as the index and click **OK** or press <Enter>. Select **Tanganyika**, then select the line with [151]. Code **b** in the **Subj use** fixed field, as well as the 667 field, indicate that the heading Tanganyika is not valid for use as a subject. However, Tanganyika may be used as a main or added entry in a bibliographic record (indicated by code **a** in the **Name use** fixed field).
6. Click on **Authorities**, then **Browse**, then **LC Names and Subjects**; or press <Alt><F2>. Type **Shakespeare, William** in the Browse for box. Select Personal names as the index and click **OK** or press <Enter>. In the Expanded Term box, type **taming of the shrew**, then click **Do Expanded Scan**. Select the line with #t Taming of the shrew [100]. The ARN is 1578794.
7. Click on **Authorities**, then **Browse**, then **LC Names and Subjects**; or press <Alt><F2>. Type **law** in the Browse for box. Select either **Topicals** or **LCSH** as the index. In the Expanded Terms box, type **interpretation and construction**; then click **OK** or press <Enter>. Select the line with #x Interpretation and construction [150]. The ARN is 2159632.