The Pivot URL is changing! Use this checklist and guide to make sure your users can still access Pivot.

The information below is intended to help you make the necessary changes to your institutional websites, communications and training materials to ensure your researchers are informed of the changing Pivot URL and that they can still access Pivot after March 1, 2019. The Pivot team will continually be adding in-app announcements and sharing resources to help you communicate this change to your users.

What’s happening:
On March 1, 2019, Pivot is moving to https://pivot.proquest.com and the current Pivot URL, pivot.cos.com will be discontinued. Traffic to cos.com will not automatically redirect to the new URL. Any links you have on your websites to cos.com, including bookmarks or saved searches will no longer work.

Things to Update Check List:

Websites and Newsletters -- Find a replace:
- Find all locations on your website(s) where pivot.cos.com is listed as the URL and Replace with pivot.proquest.com
  - Remember there may be different department or library webpages that reference Pivot
- To avoid confusion, replace any written text descriptions that mention “COS Pivot” to just Pivot
- Update URLs for any locally saved opportunities, curated lists, or saved searches that you include in newsletters or other internal communications

Review and update Pivot Messaging and Training materials:
- Review any training materials you have and update any references to cos.com with https://pivot.proquest.com
  - Visit the Resources section of our knowledge center to find training materials that you can download and use as is, or, feel free to customize them for your users
- This would also be a good time to review the messaging you use to describe Pivot to your users – especially if you haven’t done so in a while. Page 3 of this document contains some updated messaging in various lengths which may be helpful in promoting Pivot to your users.

Communicate about this change to your users:
- Make sure you let users know about this change! Many users may have bookmarks, saved opportunities, or saved search URLs locally. These will not work unless the user changes the cos.com portion of the URL to pivot.proquest.com
- Note that communications like this one are only being sent to Pivot users with Admin privileges.
- If you plan to communicate directly to Pivot users, you can get a list of all your Pivot users (including their emails) via the Pivot Admin User Reports – from the ADMIN dashboard select ->REPORTS->USER ACCOUNTS -- there you will see an option to export the list to Excel
FAQs:

Q: When is Pivot moving to a new URL? And will the current URL be redirected?
A: On March 1, 2019, Pivot is moving to https://pivot.proquest.com and the current Pivot URL, https://pivot.cos.com will be discontinued. Traffic to cos.com will not automatically redirect to the new URL, including any links you have on your websites, including bookmarks or saved searches.

Q: When will the new URL be working?
A: Pivot is now fully operational using the URL https://pivot.proquest.com and you can start using this URL today.

Q: What do I need to do to prepare for this move?
A: 1) Update links on your internal websites, in training materials and alert your faculty and researchers of the new URL before the current URL discontinues. 2) If you have saved searches, curated lists, or pivot search widgets on any webpages, simply change the cos.com portion of the URL to proquest.com. No need to recreate the searches or lists.

Q: Is ProQuest/Ex Libris alerting all our users?
A: Our Communications are only being sent to Pivot users with Admin privileges. We will add notices in the announcements tab of the Pivot application but communicating directly to users is the responsibility of your institution. If you need a list of all your Pivot users including their emails you can get this via the Admin reports -- ADMIN ->REPORTS->USER ACCOUNTS -- then export to Excel.

Q: Will any functionality be different for end-users?
A: No. Other than logging in via a new URL, users should see no changes to features or functionality. Users will still see all their user data such as saved searches, tracked opportunities, profiles, etc. when they log in.

Q: Do users need to make any changes on their end?
A: Users will only need to make changes to URLs they have bookmarked and/or any URLs for funding opportunities or saved searches that they have stored locally that still reference pivot.cos.com. Simply change the “cos.com” portion of the URL to proquest.com to access the correct URL and desired data. If users are trying to link to opportunities via old email alerts they will need to change the URL to proquest.com.

Q: Will user passwords or logins change?
A: No. Users will still login using the same username and password; they will just have to visit https://pivot.proquest.com to login. Please note that many users may be used to their username and password being pre-cached by their web browser. When they go to pivot.proquest.com they will have to re-enter their username/password. If they don’t know their username it should be their institutional email address. If they don’t know their password, they should follow the “forgot password” option on the login screen.

Q: Will users need to provide Cookie consent to use Pivot?
A: Yes. In compliance with GDPR and privacy best practices, Pivot prompts users to provide consent to apply cookies and then stores this information. Even though users have previously provided consent for pivot.cos.com they will be prompted again for consent the first time they visit https://pivot.proquest.com since proquest.com is a different domain.

Q: Will email alerts come from a different email address?
A: Yes. Weekly email alerts and other communication will now come from an @proquest.com email address instead of cos.com. Users may want to check their SPAM folder if they find they are not receiving their alerts. If this is a widespread problem you may need to consult your campus IT staff.
Messaging and Promotion Updates

While you’re updating your websites to use the new Pivot URL (pivot.proquest.com), this may be a good opportunity to review the descriptions for Pivot on your sites and materials. Here are some suggested messaging options in various lengths which may help you to promote Pivot to your users.

**Taglines**
- Your expert at connecting scholars to funding opportunities
- The most comprehensive resource for discovering global funding opportunities

**Short Description Options** (less than 35 words)
- Pivot connects researchers to financial support by leveraging the most comprehensive global source of sponsored funding opportunities, coupled with scholarly profiles to match researchers with financial partners and collaborators.
- Pivot is the most dynamic searchable database for discovering global funding opportunities and potential collaborators all in one place, across all disciplines and covering all funding types.
- Pivot is the most comprehensive resource for finding global funding opportunities. Coupled with a database of scholarly profiles, Pivot helps automate the process of matching financial support to researchers and partners.

**Medium Description Options** (40 - 65 words)
- Pivot accelerates the research process by integrating funding and collaborator discovery into one powerful tool. Pivot connects researchers to funding and collaborators by making it easy to search new funding sources, keep track of funding opportunities and get automated alerts for funding of interest. Pivot also hosts over three million scholarly profiles which help users quickly identify collaborators inside or outside of their institution.
- Pivot is the most comprehensive searchable database of external funding opportunities covering tens of billions of dollars in available funding from federal, non-federal, and international sponsors in all disciplines. Beyond general keyword searches, researchers can create a user profile to set up customized searches and receive e-mail alerts about new opportunities that match their research interests.
- Pivot allows researchers and research administrators to identify new funding resources and potential collaborators while offering unparalleled insights and short-cuts to help research organizations win a larger share of available funding. Pivot contains funding opportunities for all disciplines and project types and includes information from the widest collection of federal, private, and international funding sponsors.
- By integrating funding and collaborator discovery into one powerful tool, Pivot addresses the growing demand among researchers to be able to quickly discover the right funding opportunities and effectively collaborate with their colleagues. Researchers, faculty and research administrators can easily explore new avenues for funding opportunities and get automated funding alerts that are matched to their research interests.