

### GROUP INFORMATION

Group Name: \_\_\_\_\_

Further Group #: \_\_\_\_\_

#### General Information Change:

New Group Name: \_\_\_\_\_

New Address: \_\_\_\_\_  
Street City State ZIP

### ADDING CONTACT

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

#### New Contact is (select one):

Primary contact

The primary contact has the ability to add or remove additional contacts and has the Admin role on the Group Online Service Center.

Additional contact

All contacts will receive standard email notifications from Further and have access to Group Online Service Center.

Opt me out of receiving email notifications

### INACTIVATING EXISTING CONTACT

Contact name: \_\_\_\_\_

Inactivate

### SIGNATURE

**Effective Date of Change:** This change will take place as soon as the information is received and processed.

\_\_\_\_\_  
**Group Contact Signature**

\_\_\_\_\_  
**Signature Date**

Questions? Call Group Leader Services at 1-888-460-4013.

**Send via secured email only:**  
 further.documents@helloofurther.com

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 866-231-0214

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