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How to configure Onware Sync in Procore Company site

Onware Sync automates data transfer between software applications. Each software application (Procore and Onware) must be configured to enable Onware Sync.

Conditions necessary for Onware Sync to transfer data

Onware Sync can only transfer data from Procore to Onware (and vice versa) when the following conditions are met:

1. Onware Sync app has been connected to your Procore Company
2. User account for Onware Sync has been created and applied to projects data will be transmitted to/from
 - a. NOTE: Permissions need to be set on a per document basis. Details are included below
3. Completed by Onware Inc.: Onware Sync is configured with the appropriate mapping of the two systems (Onware and Procore)

Connect Onware Sync app to your Procore Company

<https://support.procore.com/products/online/user-guide/company-level/admin/tutorials/manage-apps>

1. Use the above Procore link and follow the "Connecting an App" instructions. Note: You must be an Administrator to access your Company's App Management centre. Search for: Onware Sync

Create User account for Onware Sync within Procore

1. Search the directory to ensure the Onware Sync user account does not already exist. If it does, simply add the user to your project. If the user does not exist, proceed to Step 2.
2. From within the Directory menu, create a new User in Procore. Use the following information:
First name: Onware
Last name: Sync
Email: info@onware.com
Permissions:
- Apply standard permissions for all documents available

- Apply standard permissions for access to the Directory
 - Apply Admin permissions for RFI
3. Save and send invite