

8x8 Account Ownership Consent Form Template/Example

Use the following as a **guide** for drafting a formal ownership consent form when transferring 8x8 account ownership. *Please do NOT simply fill in and submit this page. Your final document MUST:*

- include the **letterhead of the customer transferring ownership** (Customer/Assignor).
- be signed by both the Customer/Assignor and the Successor/Assignee (new customer/owner).



8x8 Billing Department
8x8, Inc.
2125 O'Nel Drive
San Jose, CA 95131

RE: Assignment and Consent / Case No: *(Insert 8x8 Support Case Number)*

Service Agreement, dated _____, _____ by and between (**Customer/Assignor**) and 8x8, Inc.

Customer/Assignor: _____

Successor/Assignee: _____

The purpose of this letter is to: (i) inform you that to (**Successor/Assignee**) recently purchased the business of (**Customer/Assignor**) and (ii) requests that 8x8, Inc. ("The Agreement") consent to (**Customer/Assignor**) assignment of the Agreement to (**Successor/Assignee**), effective _____) has agreed to assume all of the obligations

In connection with the assignment of the Agreement, (**Successor/Assignee**) of (**Customer/Assignor**) under the Agreement. _____

If you have any questions about the assignment or about (**Successor/Assignee**), please do not hesitate to contact me at (____) _____.

Sincerely,

Successor/Assignee:

By: _____ First & Last Name _____

Title: _____

Date: _____, _____

Assignor:

By: _____ First & Last Name _____

Title: _____

Date: _____, _____

SAMPLE ONLY. NOT VALID FOR PROCESSING.