

ID	TaskName	Predecessor	Start	Finish
1	Company name Coupa Implementation - Phase 2		Mon 4/9/12	Fri 6/29/12
2	Kick Off		Mon 4/9/12	Mon 4/9/12
3	Kick-off		Mon 4/9/12	Mon 4/9/12
4	Create communication plan		Mon 4/9/12	Mon 4/9/12
5	Sign off on communication plan		Mon 4/9/12	Mon 4/9/12
6	Quickstart		Tue 4/10/12	Tue 4/17/12
7	Customer goes through Quickstart to load data and basic config	3	Tue 4/10/12	Tue 4/10/12
8	Customer reviews online training	7	Wed 4/11/12	Tue 4/17/12
9	Business Process Analysis		Mon 4/9/12	Tue 6/12/12
10	Coupa walks Client through the application as a prep for busine	3	Tue 4/10/12	Tue 6/12/12
11	Procurement		Mon 4/9/12	Tue 5/1/12
12	Review Training & Best Practices	3	Tue 4/10/12	Tue 4/10/12
13	Go through Procurement business process questions		Mon 4/9/12	Tue 4/24/12
14	General Requirements	10	Mon 4/9/12	Wed 4/11/12
15	Company name Specific		Mon 4/9/12	Tue 4/24/12
16	NAPA IBS Stores	14	Mon 4/9/12	Mon 4/9/12
17	Fuel	16	Mon 4/9/12	Tue 4/10/12
18	Office Supplies		Mon 4/9/12	Mon 4/9/12
19	Rebillables	18	Wed 4/11/12	Thu 4/12/12
20	Scan One integration for PO Match invoices	19	Mon 4/9/12	Mon 4/9/12
21	Approval Delegates	20	Tue 4/24/12	Tue 4/24/12
22	Budgets	21	Tue 4/24/12	Tue 4/24/12
23	Procurement Business Process sign-off	25,13	Thu 4/26/12	Tue 5/1/12
24	IT: Integrations, Master Data		Wed 4/11/12	Thu 4/26/12
25	Integrations scope definition	14	Thu 4/12/12	Thu 4/26/12
26	Ok to Pay - Invoice		Wed 4/11/12	Fri 4/20/12
27	Phase 2 Changes - If Any	14	Wed 4/11/12	Thu 4/12/12
28	Phase 2 Changes if Any	27	Thu 4/12/12	Fri 4/20/12
29	PA Category Code - Parse out the description	14	Thu 4/12/12	Thu 4/19/12
30	Discuss Freight, Tax, Special Handling and Misc Charge	14	Thu 4/12/12	Fri 4/20/12
31	Coupa-ERP Integration testing (Sandbox)	29	Thu 4/19/12	Fri 4/20/12
32	Integration Sign off	31	Fri 4/20/12	Mon 4/23/12
33	Setup & Configuration		Mon 4/30/12	Tue 5/29/12
34	All Company Address (Critical for cXML PO mapping by the ven	23	Tue 5/1/12	Fri 5/4/12
35	EMAIL PO Setup for Vendors without cXML/EDI Capability	23	Tue 5/1/12	Mon 5/7/12
36	Hosted Catalogs	23	Tue 5/1/12	Mon 5/14/12
37	Requisition Approval Rules	23	Fri 5/11/12	Wed 5/16/12
38	Users	23,34	Tue 5/15/12	Tue 5/22/12
39	Buying Policies	23	Wed 5/2/12	Tue 5/15/12
40	Ask an Expert	23	Wed 5/2/12	Tue 5/15/12
41	Coupa Home Page design	23	Tue 5/1/12	Mon 5/14/12
42	NAPA Autoparts	25	Tue 5/1/12	Tue 5/29/12
43	Provide Coupa the cXML Setup details	23	Tue 5/1/12	Wed 5/2/12
44	cXML Punchout	43	Tue 5/29/12	Tue 5/29/12
45	cXML PO	43	Wed 5/16/12	Thu 5/17/12
46	Grainger		Tue 5/1/12	Tue 5/29/12
47	Provide Coupa the cXML Setup details	23	Tue 5/1/12	Wed 5/2/12
48	cXML Punchout	47	Tue 5/29/12	Tue 5/29/12
49	cXML PO	47	Fri 5/18/12	Mon 5/21/12
50	Ascent and Mansfield (??)		Tue 5/8/12	Fri 5/25/12
51	Hosted Catalog	23,17	Tue 5/8/12	Wed 5/9/12
52	PO - Confirmed to do phone-in	23,51	Wed 5/23/12	Thu 5/24/12
53	Invoice - As Is	23,51	Thu 5/24/12	Fri 5/25/12
54	OfficeMax		Wed 5/9/12	Tue 5/29/12
55	Provide Coupa the cXML Setup details	23	Wed 5/9/12	Thu 5/10/12
56	cXML Punchout	55	Thu 5/10/12	Fri 5/11/12

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57	cXML PO	55	Mon 5/28/12	Mon 5/28/12
58	cXML Invoice	55	Tue 5/29/12	Tue 5/29/12
59	Hosted Catalogs		Mon 4/30/12	Mon 5/14/12
60	Fluid Dynamics		Mon 4/30/12	Mon 4/30/12
61	R&R		Mon 4/30/12	Mon 4/30/12
62	RRI Safety		Wed 5/2/12	Wed 5/2/12
63	Dell and Insight		Mon 4/30/12	Mon 4/30/12
64	AERO Specialities		Mon 5/14/12	Mon 5/14/12
65	Coupa configures Customer sandbox based on business process	23	Tue 5/8/12	Tue 5/22/12
66	Update Coupa configuration document if necessary	23,65	Tue 5/22/12	Wed 5/23/12
67	Conference Room Pilot Preparation		Tue 5/1/12	Wed 5/16/12
68	Define Pilot objectives	23	Wed 5/2/12	Tue 5/15/12
69	Identify Pilot attendees	23	Tue 5/1/12	Wed 5/2/12
70	Confirm system verification for the pilot	23	Mon 5/7/12	Wed 5/16/12
71	Confirm attendees for the pilot	23	Wed 5/2/12	Thu 5/3/12
72	Prepare Pilot Collateral	69,71	Thu 5/3/12	Mon 5/7/12
73	Supplier Enablement		Tue 4/10/12	Fri 6/8/12
74	Send communication to suppliers that you want to work with ele	3	Tue 4/10/12	Fri 6/8/12
75	Test supplier connectivity for cXML electronic PO and Invoices	65	Tue 5/22/12	Fri 6/1/12
76	Customer User Training		Thu 5/24/12	Wed 6/13/12
77	Conference Room Pilot		Thu 5/24/12	Thu 5/24/12
78	Coupa conducts Admin Training for Customer Coupa administra	65	Tue 5/29/12	Thu 5/31/12
79	End-User training	78	Thu 5/31/12	Wed 6/13/12
80	Customer Acceptance Testing		Wed 6/13/12	Tue 6/19/12
81	Customer conducts acceptance testing on sandbox to validate d	31,76,3	Wed 6/13/12	Fri 6/15/12
82	Company name - Go/No-Go decision	81	Tue 6/19/12	Tue 6/19/12
83	Collateral		Wed 6/20/12	Wed 6/20/12
84	Customer creates client specific content for end user training me	31,82	Wed 6/20/12	Wed 6/20/12
85	Deploy		Mon 4/23/12	Fri 6/29/12
86	Customer informs Coupa they are ready to move to production e	81	Mon 6/18/12	Mon 6/18/12
87	Customer reviews FAQ for going live: http://implement.coupa.cc		Mon 4/23/12	Mon 4/23/12
88	Coupa moves data from Sandbox to Production	86	Tue 6/19/12	Tue 6/19/12
89	Port Coupa-ERP Integration to Production	88	Tue 6/19/12	Wed 6/20/12
90	First integration test in Production	89	Wed 6/20/12	Fri 6/22/12
91	Coupa updates supplier communication methods (email, cXML)	88	Tue 6/19/12	Tue 6/19/12
92	Coupa Production check-out	91	Tue 6/19/12	Wed 6/20/12
93	Customer informs users about the new production system and th	92	Wed 6/20/12	Fri 6/22/12
94	Production Starts!	93	Fri 6/29/12	Fri 6/29/12