

FirstSearch (OCLC) DB1

Some usage files downloaded from a platform provider's report interface may not be formatted appropriately for loading into Usage Consolidation. Below you will find instructions on what needs to be changed within a usage file for this platform.

ERROR MESSAGE:

“Unable to process file”.

If you receive this error when loading a **Database Report 1** from **FirstSearch (OCLC)** take a closer look within the file:

SUMMARY OF ISSUE:

Invalid content

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R
1	Database Report 1(R3)	Total Searches and Sessions by Month and Database																
2																		
3	Date run:																	
4		3/24/2015																
5		Publisher	Platform		Jan-2014	Feb-2014	Mar-2014	Apr-2014	May-2014	Jun-2014	Jul-2014	Aug-2014	Sep-2014	Oct-2014	Nov-2014	Dec-2014	YTD Total	
6	ArticleFirst	OCLC Online Computer Library Center Inc.	FirstSearch	Total searches run	0	0	0	0	0	0	0	1	1	1	0	0	3	
7	ArticleFirst	OCLC Online Computer Library Center Inc.	FirstSearch	Searches-federated and automated	0	0	0	0	0	0	0	0	0	0	0	0	0	
8	ArticleFirst	OCLC Online Computer Library Center Inc.	FirstSearch	Sessions	0	0	0	0	0	0	2	2	2	3	7	0	16	
9	ArticleFirst	OCLC Online Computer Library Center Inc.	FirstSearch	Sessions-federated and automated	0	0	0	0	0	0	0	0	0	0	0	0	0	
10																		
11	Electronic Books		FirstSearch	Total searches run	0	0	0	0	0	3	1	1	0	0	0	0	5	
12	Electronic Books		FirstSearch	Searches-federated and automated	0	0	0	0	0	0	0	0	0	0	0	0	0	
13	Electronic Books		FirstSearch	Sessions	0	0	0	0	0	2	2	2	2	7	0	15		
14	Electronic Books		FirstSearch	Sessions-federated and automated	0	0	0	0	0	0	0	0	0	0	0	0	0	
15																		
16	Electronic Collections Online	OCLC Online Computer Library Center Inc.	FirstSearch	Total searches run	0	0	0	0	0	0	0	0	0	0	0	0	0	
17	Electronic Collections Online	OCLC Online Computer Library Center Inc.	FirstSearch	Searches-federated and automated	0	0	0	0	0	0	0	0	0	0	0	0	0	
18	Electronic Collections Online	OCLC Online Computer Library Center Inc.	FirstSearch	Sessions	4	4	5	4	4	5	6	6	13	18	26	25	120	
19	Electronic Collections Online	OCLC Online Computer Library Center Inc.	FirstSearch	Sessions-federated and automated	0	0	0	0	0	0	0	0	0	0	0	0	0	

SOLUTION FOR ISSUE:

1. Highlight row 1 and select “Sort & Filter” in the red box below.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	
1	Database Report 1(R3)	Total Searches and Sessions by Month and Database																
2																		
3	Date run:																	
4		3/24/2015																
5		Publisher	Platform		Jan-2014	Feb-2014	Mar-2014	Apr-2014	May-2014	Jun-2014	Jul-2014	Aug-2014	Sep-2014	Oct-2014	Nov-2014	Dec-2014	YTD Total	
6	ArticleFirst	OCLC Online Computer Library Center Inc.	FirstSearch	Total searches run	0	0	0	0	0	0	0	1	1	1	0	0	3	
7	ArticleFirst	OCLC Online Computer Library Center Inc.	FirstSearch	Searches-federated and automated	0	0	0	0	0	0	0	0	0	0	0	0	0	
8	ArticleFirst	OCLC Online Computer Library Center Inc.	FirstSearch	Sessions	0	0	0	0	0	0	2	2	2	3	7	0	16	
9	ArticleFirst	OCLC Online Computer Library Center Inc.	FirstSearch	Sessions-federated and automated	0	0	0	0	0	0	0	0	0	0	0	0	0	
10																		
11	Electronic Books		FirstSearch	Total searches run	0	0	0	0	0	0	3	1	1	0	0	0	5	
12	Electronic Books		FirstSearch	Searches-federated and automated	0	0	0	0	0	0	0	0	0	0	0	0	0	
13	Electronic Books		FirstSearch	Sessions	0	0	0	0	0	2	2	2	2	7	0	15		
14	Electronic Books		FirstSearch	Sessions-federated and automated	0	0	0	0	0	0	0	0	0	0	0	0	0	
15																		
16	Electronic Collections Online	OCLC Online Computer Library Center Inc.	FirstSearch	Total searches run	0	0	0	0	0	0	0	0	0	0	0	0	0	
17	Electronic Collections Online	OCLC Online Computer Library Center Inc.	FirstSearch	Searches-federated and automated	0	0	0	0	0	0	0	0	0	0	0	0	0	
18	Electronic Collections Online	OCLC Online Computer Library Center Inc.	FirstSearch	Sessions	4	4	5	4	4	5	6	6	13	18	26	25	120	
19	Electronic Collections Online	OCLC Online Computer Library Center Inc.	FirstSearch	Sessions-federated and automated	0	0	0	0	0	0	0	0	0	0	0	0	0	

2. In column D, click on the filter arrow and select the checked boxes for “Searches-federated and automated”, “Sessions-federated and automated” and “(blanks)”.

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				Jan-2014	Feb-2014	Mar-2014	Apr-2014	May-2014	Jun-2014	Jul-2014	Aug-2014	Sep-2014	Oct-2014	Nov-2014
ArticleFirst	OCLC Online Computer Library Center Inc.	FirstSearch	Searches-federated and automated	0	0	0	0	0	0	0	0	1	1	1
ArticleFirst	OCLC Online Computer Library Center Inc.	FirstSearch	Sessions-federated and automated	0	0	0	0	0	0	0	0	0	0	0
Electronic Books	OCLC Online Computer Library Center Inc.	FirstSearch	Searches-federated and automated	0	0	0	0	0	0	0	2	2	2	3
Electronic Books	OCLC Online Computer Library Center Inc.	FirstSearch	Sessions-federated and automated	0	0	0	0	0	0	0	0	0	0	0
Electronic Collections Online	OCLC Online Computer Library Center Inc.	FirstSearch	Searches-federated and automated	0	0	0	0	0	0	0	0	3	1	1
Electronic Collections Online	OCLC Online Computer Library Center Inc.	FirstSearch	Sessions-federated and automated	0	0	0	0	0	0	0	0	0	0	0
OA1ster	OCLC Online Computer Library Center Inc.	FirstSearch	Searches-federated and automated	4	4	5	4	4	5	6	6	13	18	26
OA1ster	OCLC Online Computer Library Center Inc.	FirstSearch	Sessions-federated and automated	0	0	0	0	0	0	0	0	0	0	0
			Total searches run	0	0	0	0	0	0	0	0	0	0	0
			Searches-federated and automated	0	0	0	0	0	0	0	0	0	0	0

3. Delete the text that is left after filtering in the red box below.

				Jan-2014	Feb-2014	Mar-2014	Apr-2014	May-2014	Jun-2014	Jul-2014	Aug-2014	Sep-2014	Oct-2014	Nov-2014	Dec-2014	YTD Total
ArticleFirst	OCLC Online Computer Library Center Inc.	FirstSearch	Searches-federated and automated	0	0	0	0	0	0	0	0	0	0	0	0	0
ArticleFirst	OCLC Online Computer Library Center Inc.	FirstSearch	Sessions-federated and automated	0	0	0	0	0	0	0	0	0	0	0	0	0
Electronic Books	OCLC Online Computer Library Center Inc.	FirstSearch	Searches-federated and automated	0	0	0	0	0	0	0	0	0	0	0	0	0
Electronic Books	OCLC Online Computer Library Center Inc.	FirstSearch	Sessions-federated and automated	0	0	0	0	0	0	0	0	0	0	0	0	0
Electronic Collections Online	OCLC Online Computer Library Center Inc.	FirstSearch	Searches-federated and automated	0	0	0	0	0	0	0	0	0	0	0	0	0
Electronic Collections Online	OCLC Online Computer Library Center Inc.	FirstSearch	Sessions-federated and automated	0	0	0	0	0	0	0	0	0	0	0	0	0
OA1ster	OCLC Online Computer Library Center Inc.	FirstSearch	Searches-federated and automated	0	0	0	0	0	0	0	0	0	0	0	0	0
OA1ster	OCLC Online Computer Library Center Inc.	FirstSearch	Sessions-federated and automated	0	0	0	0	0	0	0	0	0	0	0	0	0
WorldCat	OCLC Online Computer Library Center Inc.	FirstSearch	Searches-federated and automated	0	0	0	0	0	0	0	0	0	0	0	0	0
WorldCat	OCLC Online Computer Library Center Inc.	FirstSearch	Sessions-federated and automated	0	0	0	0	0	0	0	0	0	0	0	0	0
WorldCat.org (638)	OCLC Online Computer Library Center Inc.	WorldCat Local	Searches-federated and automated	0	0	0	0	0	0	0	0	0	0	0	0	0
WorldCat.org (638)	OCLC Online Computer Library Center Inc.	WorldCat Local	Sessions-federated and automated	0	0	0	0	0	0	0	0	0	0	0	0	0
WorldCat dissertations and theses	OCLC Online Computer Library Center Inc.	FirstSearch	Searches-federated and automated	0	0	0	0	0	0	0	0	0	0	0	0	0
WorldCat dissertations and theses	OCLC Online Computer Library Center Inc.	FirstSearch	Sessions-federated and automated	0	0	0	0	0	0	0	0	0	0	0	0	0

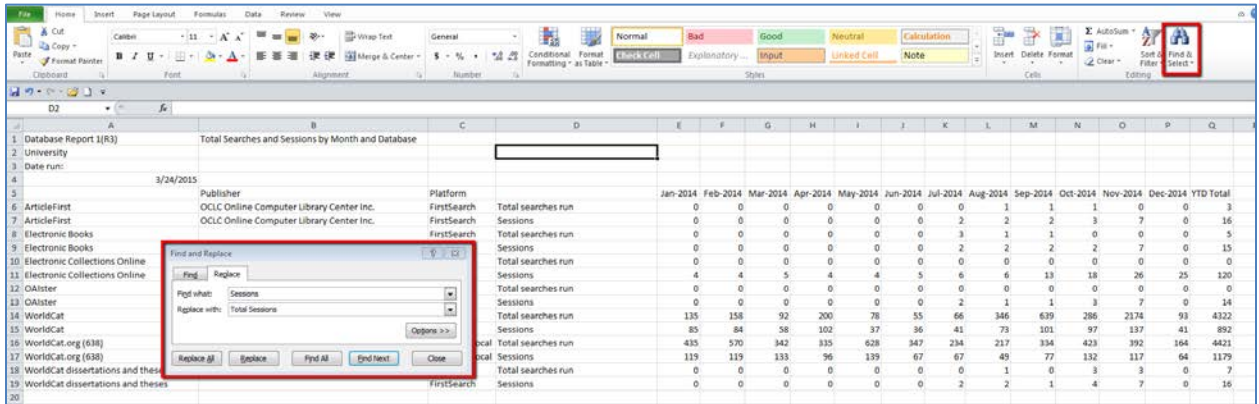
4. In column D, click on the filter arrow and select "Select All".

5. Next you'll need to change each "Sessions" to read "Total Sessions" in column D.

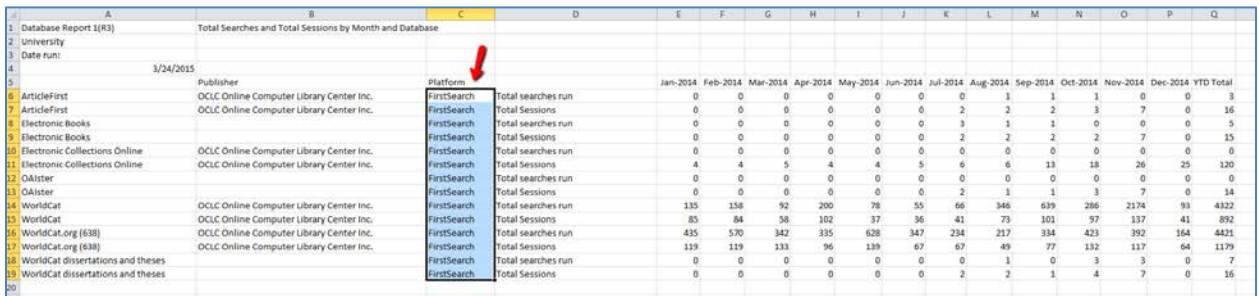
				Jan-2014	Feb-2014	Mar-2014	Apr-2014	May-2014	Jun-2014	Jul-2014	Aug-2014	Sep-2014	Oct-2014	Nov-2014	Dec-2014	YTD Total
			Total searches run	0	0	0	0	0	0	0	1	1	1	0	3	
			Sessions	0	0	0	0	0	2	2	2	2	3	7	0	16
			Total searches run	0	0	0	0	0	0	3	1	1	0	0	5	
			Sessions	0	0	0	0	0	2	2	2	2	2	7	0	15
			Total searches run	0	0	0	0	0	0	0	0	0	0	0	0	0
			Sessions	4	4	5	4	4	5	6	6	13	18	26	25	120
			Total searches run	0	0	0	0	0	0	0	0	0	0	0	0	0
			Sessions	0	0	0	0	0	2	1	1	3	7	0	14	
			Total searches run	135	158	92	200	78	35	66	346	639	286	2174	93	4322
			Sessions	85	84	58	102	37	36	41	73	101	97	137	41	892
			Total searches run	435	570	342	335	628	347	234	217	334	423	392	164	4421
			Sessions	119	119	133	96	139	67	67	49	77	132	117	64	1179
			Total searches run	0	0	0	0	0	0	0	1	0	3	3	0	7
			Sessions	0	0	0	0	0	0	2	2	1	4	7	0	16

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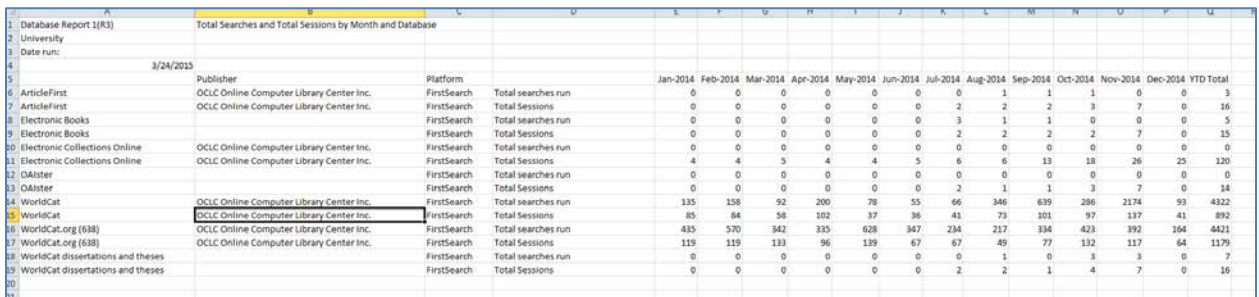
- To do so, select “Find & Select” in the red box below. Select “Replace” and the “Find and Replace” box will appear. Type in the text as it appears below.



- In column C, make sure that each line of text reads as “FirstSearch”.



- The report is now COUNTER compliant.



- Save the file in Excel Workbook format.
- Load the corrected file into Usage Consolidation.