How to Let Users Know *Harvard Business Review with Course Work* is Available in Your Library

As a subscriber to *Harvard Business Review with Course Work / HBR Premium*, you can let users know that they have access to the content by adding a note in EBSCOadmin that will appear in relevant records on EBSCO search results and detailed records pages.

**To add this note, follow the steps below:**

1. Log in to EBSCOadmin with your username and password. If you do not know your username and password, please contact [Customer Support](mailto:customer.support@ebsco.com).
2. Click on the **Local Collections** tab.
3. Select **Add a New Collection** and enter the following:
   - Collection ID: hbr
   - Description: HBR Course Work License Agreement
4. Click **Submit**.

![Add a New Collection](https://help.ebsco.com/072718)
5. Under **Setup/Maintain Titles**, click the **Go** link.

<table>
<thead>
<tr>
<th>Collection ID</th>
<th>Description</th>
<th>Setup/Maintain Titles</th>
</tr>
</thead>
<tbody>
<tr>
<td>hbr</td>
<td>HBR Course Work License Agreement</td>
<td></td>
</tr>
</tbody>
</table>

6. Click **Add New Titles** link.
   - In the **Browse for** section enter **00178012** in the field and select the **ISSN/ISBN** radio button.
   - Click **Browse** button and select **Harvard Business Review – 00178012**.
   - Click **Add to Collection**.

7. Click **Back to Title List**.

8. Click **Harvard Business Review**.

9. Enter the following text in the **Yes Message** field:
   
   `<b>Staff and students are granted full use of HBR content as our institution has signed the HBR Course Work License agreement.</b>`

10. Click **Submit**.
11. Click **Customize Services**.

12. Select the **Viewing Results** tab.

13. From the **Local Message Collection** drop-down menu, select **HBR Course Work License Agreement**. Then click **Submit**.

<table>
<thead>
<tr>
<th>Display Images within Full Text</th>
<th>On Off</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local Message Collection</td>
<td>HBR Course Work License Agreement</td>
</tr>
<tr>
<td>Message for Titles Outside of Local Collection</td>
<td>Change All</td>
</tr>
</tbody>
</table>

14. Use the Choose Profile drop-down menu to select other profiles and repeat steps 12-13.

Note: The **Yes Message** may take an hour or so to appear on records indexed with ISSN 0017-8012.