

Alerts and notifications.

You can manage by exception with alerts.

You can receive updates with alerts that notify you in real-time through mobile or email when your thresholds are met.

WHY YOU SHOULD USE ALERTS



You can schedule when you want an alert to evaluate so nothing is missed.



With trigger notification settings, you get the exact alert you are expecting.



Time-based (“Current value”) alerts help you set measurable goals and then alert when the progress you expect is not taking place.

SET UP AN ALERT FOR AN INDIVIDUAL

- 1 STEP 1:** Open the card you want to set a new alert for.
- 2 STEP 2:** Click on the alert bell icon and select the +NEW ALERT tab.
- 3 STEP 3:** Fill in the information for the alert rule, message (provide context around the alert you have created—which also helps others who subscribe to your alert), select who you want to share the alert with, and save.

USE THE ALERT SHARING FEATURE

- ▶ You can set up and share alerts with a group, making it easy to align your team on the most critical business conditions. You create business alignment by providing shared understanding on critical data conditions.
- ▶ You can share alerts with other users in your Domo instance so they receive notifications every time that alert triggers.
- ▶ You can also share alerts in Buzz conversations, so all users following the conversation receive notifications.

ADDITIONAL ALERT TIPS

Set your thresholds on alerts lower/higher than your manager has them set, so you’re notified in advance of your boss and are able to take action or discuss the changes if he asks what is happening.

Follow the same alerts that others in your team or organization are utilizing; for example, if you search for your manager in the Domo org chart, scroll down and see which alerts she is following, and add yourself to receive those same alerts.