

## Avalara SST Application

This application identifies the specific information required for Avalara to complete your SST registration process and generate your tax profile. Use this form if you anticipate using Avalara as your Certified Service Provider (CSP). All fields must be completed for this application to be reviewed and accepted.

### SST Pre-Registration Requirements

You must...

- Complete the SST registration form
- Ensure your items are mapped to SST certified Avalara tax codes

### SST Post-Registration Requirements

You must...

- Use AvaTax to calculate tax on all sales
- Send an invoice item description for each item sold
- Send street-level addresses for all sales (for the most accurate tax calculation)
- Supply exemption certificate information to AvaTax prior to processing exempt transactions

### Filing Requirements

As your CSP, Avalara is contractually required to file your SST returns **monthly** starting on your SST GoLive date. Once you integrate with AvaTax, your GoLive manager confirms your SST GoLive date. If you already registered and file on a quarterly, semi-annual, or annual basis, **you must** contact the SST state for the best practice for remitting taxes collected prior to joining the SST program. Past transactions are not pulled forward into SST filed remittances. Contact your Account Manager if you need assistance with past transactions.

### SST Audits

In states where you have a “volunteer” SST status, Avalara acts as a liaison between you and the state during sales tax audits. If you are an SST non-volunteer seller, the state contacts you directly for all sales tax audits.

### Payment and Fees

Returns filed in states where you have a “volunteer” SST status are free of charge. SST states pay Avalara based on the amount of tax filed by volunteer sellers, per their agreement with all CSPs. Returns filed where you have an SST status of non-volunteer carry a charge. If Avalara files returns for you in SST and non-SST states, then the price per SST non-volunteer return is your standard returns rate. If you are filing only in SST states, then the fee is \$55 per return, per month.

### SST Volunteer Status and Economic Nexus

“Economic nexus” is a term that refers to the requirement to collect and pay sales tax on income derived in that state even though the business may lack a physical presence. Economic Nexus **does not** preclude you from having an SST status of volunteer. Economic Nexus is not a requirement when determining volunteer status and should not be considered when completing the Volunteer Status section of this document.

## I. SST REGISTRATION INFORMATION

Legal Business Name:

Federal Employer Identification Number (FEIN):

SST Identification Number:

## II. SST STATE SELECTION

Select the states in which you want to add to your active SST Registration:

- |   |  |
|---|--|
| <input type="checkbox"/> Arkansas       | <input type="checkbox"/> North Dakota  |
| <input type="checkbox"/> Georgia        | <input type="checkbox"/> Ohio          |
| <input type="checkbox"/> Indiana        | <input type="checkbox"/> Oklahoma      |
| <input type="checkbox"/> Iowa           | <input type="checkbox"/> Rhode Island  |
| <input type="checkbox"/> Kansas         | <input type="checkbox"/> South Dakota  |
| <input type="checkbox"/> Kentucky       | <input type="checkbox"/> Tennessee*    |
| <input type="checkbox"/> Michigan       | <input type="checkbox"/> Utah          |
| <input type="checkbox"/> Minnesota      | <input type="checkbox"/> Vermont       |
| <input type="checkbox"/> Nebraska       | <input type="checkbox"/> Washington    |
| <input type="checkbox"/> Nevada         | <input type="checkbox"/> West Virginia |
| <input type="checkbox"/> New Jersey     | <input type="checkbox"/> Wisconsin     |
| <input type="checkbox"/> North Carolina | <input type="checkbox"/> Wyoming       |

\*If you have a physical location in Tennessee, Avalara is unable to support Tennessee as part of the SST Program

Answer the following questions only for the additional states you have selected.

### III. NEXUS INFORMATION

Prior to registering with SST, please identify SST states where your organization is currently registered or not registered to collect and remit sales tax. For currently registered states please note your current filing frequency.

	<b>Registered?</b>	<b>Filing Frequency</b>
Arkansas	<input type="text" value="Choose an item."/>	<input type="text" value="Choose an item."/>
Georgia	<input type="text" value="Choose an item."/>	<input type="text" value="Choose an item."/>
Indiana	<input type="text" value="Choose an item."/>	<input type="text" value="Choose an item."/>
Iowa	<input type="text" value="Choose an item."/>	<input type="text" value="Choose an item."/>
Kansas	<input type="text" value="Choose an item."/>	<input type="text" value="Choose an item."/>
Kentucky	<input type="text" value="Choose an item."/>	<input type="text" value="Choose an item."/>
Michigan	<input type="text" value="Choose an item."/>	<input type="text" value="Choose an item."/>
Minnesota	<input type="text" value="Choose an item."/>	<input type="text" value="Choose an item."/>
Nebraska	<input type="text" value="Choose an item."/>	<input type="text" value="Choose an item."/>
Nevada	<input type="text" value="Choose an item."/>	<input type="text" value="Choose an item."/>
New Jersey	<input type="text" value="Choose an item."/>	<input type="text" value="Choose an item."/>
North Carolina	<input type="text" value="Choose an item."/>	<input type="text" value="Choose an item."/>
North Dakota	<input type="text" value="Choose an item."/>	<input type="text" value="Choose an item."/>
Ohio	<input type="text" value="Choose an item."/>	<input type="text" value="Choose an item."/>
Oklahoma	<input type="text" value="Choose an item."/>	<input type="text" value="Choose an item."/>
Rhode Island	<input type="text" value="Choose an item."/>	<input type="text" value="Choose an item."/>
South Dakota	<input type="text" value="Choose an item."/>	<input type="text" value="Choose an item."/>
Tennessee	<input type="text" value="Choose an item."/>	<input type="text" value="Choose an item."/>
Utah	<input type="text" value="Choose an item."/>	<input type="text" value="Choose an item."/>
Vermont	<input type="text" value="Choose an item."/>	<input type="text" value="Choose an item."/>
Washington	<input type="text" value="Choose an item."/>	<input type="text" value="Choose an item."/>
West Virginia	<input type="text" value="Choose an item."/>	<input type="text" value="Choose an item."/>
Wisconsin	<input type="text" value="Choose an item."/>	<input type="text" value="Choose an item."/>
Wyoming	<input type="text" value="Choose an item."/>	<input type="text" value="Choose an item."/>

#### IV. SST STATE REGISTRATION INFORMATION

You are considered to have Volunteer Status in an SST State, if ALL FOUR (4) of the following statements are TRUE for the prior twelve (12) month period. Use the drop-down menus to select whether ALL OF THE FOLLOWING are “true” or “false” for each state.

1. Our organization has had no fixed place of business for more than thirty (30) days in the Member State.
2. Our organization has less than \$50,000 of property in the Member State (weighted average over the preceding 12 months, this includes both real property and tangible personal property owned or rented).
3. Our organization has less than \$50,000 of payroll in the Member State. This includes total amount paid to employees for compensation (wages, salaries, commissions, etc.).
4. Our organization has less than twenty-five percent (25%) of its total property or total payroll in the Member State.

	Select True or False	If False, Select Why
Arkansas	<input type="text"/>	<input type="text"/>
Georgia	<input type="text"/>	<input type="text"/>
Indiana	<input type="text"/>	<input type="text"/>
Iowa	<input type="text"/>	<input type="text"/>
Kansas	<input type="text"/>	<input type="text"/>
Kentucky	<input type="text"/>	<input type="text"/>
Michigan	<input type="text"/>	<input type="text"/>
Minnesota	<input type="text"/>	<input type="text"/>
Nebraska	<input type="text"/>	<input type="text"/>
Nevada	<input type="text"/>	<input type="text"/>
New Jersey	<input type="text"/>	<input type="text"/>
North Carolina	<input type="text"/>	<input type="text"/>
North Dakota	<input type="text"/>	<input type="text"/>
Ohio	<input type="text"/>	<input type="text"/>
Oklahoma	<input type="text"/>	<input type="text"/>
Rhode Island	<input type="text"/>	<input type="text"/>
South Dakota	<input type="text"/>	<input type="text"/>
Tennessee	<input type="text"/>	<input type="text"/>
Utah	<input type="text"/>	<input type="text"/>
Vermont	<input type="text"/>	<input type="text"/>
Washington	<input type="text"/>	<input type="text"/>
West Virginia	<input type="text"/>	<input type="text"/>
Wisconsin	<input type="text"/>	<input type="text"/>
Wyoming	<input type="text"/>	<input type="text"/>

## V. PA Remote Seller Program

On July 1, 2019, Pennsylvania started enforcing its economic nexus law. To encourage sales tax compliance for remote sellers with sales in Pennsylvania, the state announced a new program similar to the Streamlined Sales Tax (SST) program. While Pennsylvania is not an SST member state, remote sellers can work with Certified Service Providers (CSP) to receive some of the same cost-savings benefits.

If you're a remote seller with sales in Pennsylvania, Avalara provides free transaction calculations, returns filing, and serves as your personal audit liaison with the state of Pennsylvania.

Note: This program is only available for remote sellers with sales in Pennsylvania. If you have a physical presence in Pennsylvania, you're not eligible for this program.

To join the PA remote seller program in addition to your SST registration, complete these requirements:

1. Complete the [attestation REV – 1843](#) and start a case via your AvaTax Account to submit attestation.
2. Indicate whether you're already registered in Pennsylvania. If you are already registered, please include your current registration ID and if you are currently submitting accelerated payments to the state.
3. Submit your information no later than the 25<sup>th</sup> prior to the month you wish to register (i.e. September 25<sup>th</sup>, 2019 to be registered 10/1/2019).

## VI. CONFIRMATION OF ACCURACY

To the best of my knowledge and belief, my statements in this request for the SST Application are complete and true.

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Signature

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Date

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Printed Name

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Title