



PGY1 Pharmacy Residency Exemption Process

If you have not completed an ASHP-accredited (or candidate status) postgraduate year one (PGY1) pharmacy residency and want to be considered to be eligible for an ASHP accredited (or candidate status) PGY2 pharmacy residency position, ASHP must review your pharmacy practice experience to ensure you meet the PGY1 residency exemption requirements outlined below:

To be considered for exemption from a PGY1 pharmacy residency you must:

- be licensed to practice as a pharmacist in the U.S. when applying to ASHP-accredited (or candidate status) PGY2 programs in the U.S.; **and**,
- have practiced at least three years as a pharmacist (the equivalent of full-time employment); **and**,
- have completed a pharmacy training program or have sufficient experience in the U.S. that you believe to be equivalent to an ASHP-accredited PGY1 pharmacy residency program.

You must upload the following to the PhORCAS portal:

- file upload must be entitled: "PGY1 Exemption Request Materials"
- include your name and contact information (email and phone)
- CV (curriculum vitae)
- type of PGY2 pharmacy residency program(s) you wish to pursue
- a copy of your U.S. pharmacist license
- a written document that addresses how your experience meets all the required ASHP PGY1 competency areas, goals and objectives (these are the competencies required of all individuals who have completed an ASHP accredited PGY1 pharmacy residency). **Please make sure that this written document includes the exact names of the documents that you are uploading as evidence of your work in completing these objectives. This will allow us to know which document(s) are to be reviewed for which specific objective.**

<https://www.ashp.org/-/media/assets/professional-development/residencies/docs/requiredcompetency-areas-goals-objectives>

- Please describe the activities, projects, services provided, or information that shows you meet each of the educational goals and objectives associated with each of the required four competency areas. Please attach the supporting documents to verify you have met these competency areas, goals and objectives. This documentation would include any evidence supporting your achievement of all the goals and objectives. For example, in order to see evidence of your provision of individual patient care (the pharmaceutical care process) which are Objectives 1.1.1-1.1.8, you would need to provide redacted

examples of notes that you documented in the medical record demonstrating your provision of patient care -Objective R1.1.7: (Applying) Document direct patient care activities appropriately in the medical record or where appropriate. Other examples that you need to include: Objective R2.1.1 (Creating) Prepare a drug class review, monograph, treatment guideline, or protocol- you would need to provide a monograph, etc.; Objective 2.1.2 (Applying) Participate in a medication-use evaluation- you would need to provide a medication use evaluation that you conducted; Objectives R2.2.1-R2.2.5, which are typically completed through residents working on one quality improvement or research project, thus you would need to provide the written documentation of this improvement project that you conducted; and, Objective R4.1.1: (Applying) Design effective educational activities and Objective R4.1.2: (Applying) Use effective presentation and teaching skills to deliver education require the development and provision of education to healthcare professionals and patients, thus documentation of these activities must be included.

ASHP will review your documents. Once the review process is complete, ASHP will notify you via an email through PhORCAS if you can be considered for PGY2 interviews and for an ASHP accredited PGY2 program. If you are not eligible for an ASHP accredited (or candidate status) PGY2 program, you may still be eligible for and match to an ASHP accredited PGY1 program.

If none of the programs you are applying to participate in the PhORCAS system of the Match (e.g., Public Health Service, military, or foreign programs), you may send the information as listed above to Janet Silvester, Vice President of Accreditation Services at ASHP (jsilvester@ashp.org).

ASHP will contact you by email to notify you if you can be considered for PGY2 interviews once the review process is complete.