



System Reports User Guide



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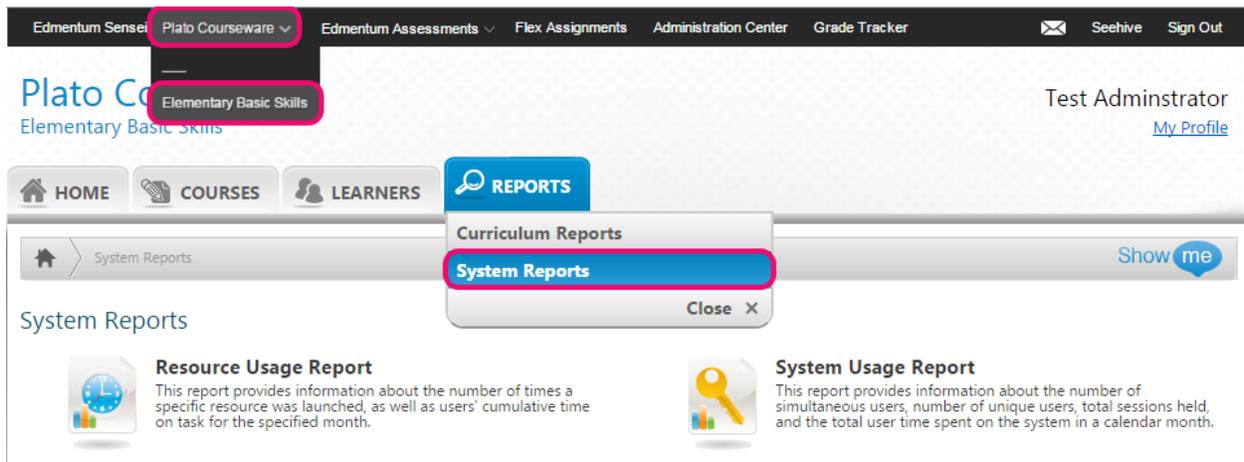
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Overview

System Reports are administrative reports that show you how many users in your account are accessing PLE and when and how they access it.

System Reports are available only to Account Administrators. These reports help you analyze users' account activity. You can use this information to support the technical needs of your users within the account.

To generate a System Report, click Plato Courseware from the top menu and choose your program. Click the Reports tab and choose System Reports. These reports are also available in the Administration Center.



Resource Usage Report

The **Resource Usage Report** displays the overall system usage data for all Plato Courseware content included in assignments. This report lists each content resource launched within a calendar month based on the assignments of entire Courses or Titles, of units or modules, or of custom courses within that account.

Steps to generate a Resource Usage Report:

1. Click Resource Usage Report from the System Reports page.

[System Reports](#)



2. Select a month from the drop-down menu, and click Generate Report.

System Usage Report

Select a Month:

Interpreting the Resource Usage Report

The top of the report displays the name of the report and the month selected for the report.

Resource Usage Report	
Month:	June 2015

The report is divided into two sections: the Curriculum Usage section for Plato Courses, Plato Titles, and Custom Resources and the Assessment Usage section for Test Packs tests. Each section specifies the name of the assigned content or assessment for which activities have been launched, the Launch Count for the Month, and the Cumulative Time on Task for that assignment.

Curriculum Resource Usage		
Assigned Resource Name	Launch Count for June 2015	Cumulative Time on Task June 2015 (HH:MM:SS)
Travis' Flex Assignment	3	00:49:06
Admin Makes Assignment	7	00:26:42
Mr. Yang Algebra Extra Credit 1	9	00:22:28
Mr Yang Diversity Study - Flex Assignment	5	00:18:16
Testing Flex 6.4	3	00:11:38
Foundation of Democracy - Flex Test	4	00:09:03
Travis' Math Assignment	2	00:06:21
Flex Test with only Posttest	1	00:04:33
Social Issues Review	5	00:03:06
PLATO Course English 12, Semester A v4.0 (TV9)	1	00:02:55
PLATO Course English 10, Semester A v4.0	2	00:01:31
Assignment for ESL Group	1	00:00:19
Close Reading Strategies	2	00:00:18
Flex Test with Pretest only	1	00:00:16

Assessment Resource Usage		
Assigned Resource Name	Launch Count for June 2015	Cumulative Time on Task June 2015 (HH:MM:SS)
Common Core Test Pack Mathematics Grade 8 (Test 1)	1	00:00:39

The Launch Counts column specifies the number of times an activity from the particular assigned resource was launched by anyone in the account for the month selected. The list is in descending order with the highest launch count appearing first so you can quickly see which resources are used most frequently.

The Cumulative Time on Task column specifies the total time on task for the particular assigned resource, that is, the total time all learners have spent working on that assigned resource.

System Usage Report

For a given month, the **System Usage Report** provides numerical and graphical data about the number of simultaneous users, unique users, total sessions, and total time in the system.

Steps for generating the System Usage Report:

1. Click System Usage Report on the System Reports page.

System Reports



Resource Usage Report

This report provides information about the number of times a specific resource was launched, as well as users' cumulative time on task for the specified month.



System Usage Report

This report provides information about the number of simultaneous users, number of unique users, total sessions held, and the total user time spent on the system in a calendar month.

2. Select a month from the drop-down menu, and click Generate Report.

System Usage Report

Select a Month:

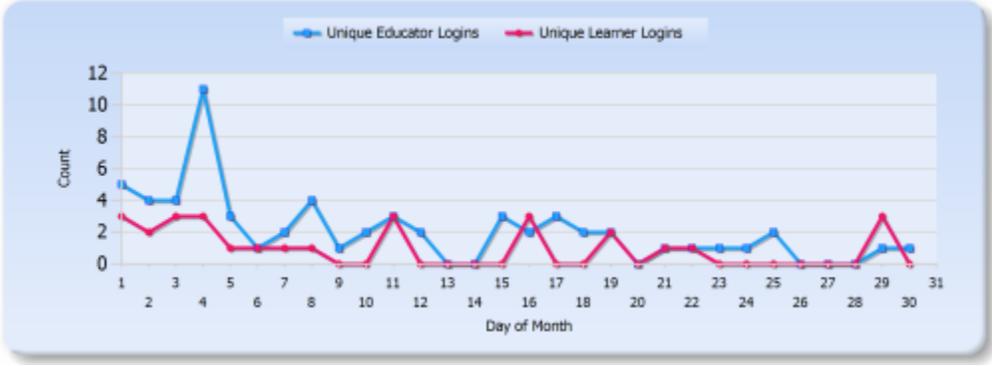
Interpreting the System Usage Report

The first section of the report shows the peak number of simultaneous users, unique users, total user sessions, and total time on system for users.

Alisha's Courses and Assessments	
Educator Usage Totals	Learner Usage Totals
Peak simultaneous Educators this month: 5	Peak simultaneous Learners this month: 2
Total unique Educators this month: 0	Total unique Learners this month: 0
Total Educator sessions this month: 0	Total Learners sessions this month: 0
Total Educator Time on System: 160 (hrs)	Total Learners Time on System: 33 (hrs)

The second section of the report shows a daily graphical display of the total learner time in the system, average learner time in the system, peak learner logins, and unique educator and learner logins.





The final section of the report shows a calendar view of the same information. For each day, educators can see the number of unique learners and educators, peak learner logins, average learner time on system (ToS), and total learner time on system (ToS).

June 2015							
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5	6
Unique Learners		3	2	3	3	1	1
Unique Educators		5	4	4	11	3	1
Peak Learner logins		1	1	1	2	1	1
Avg. Learners ToS (hrs)		0	1	1	2	0	1
Total Learners ToS (hrs)		3	2	5	7	1	2
	7	8	9	10	11	12	13
Unique Learners	1	1	0	0	3	0	0
Unique Educators	2	4	1	2	3	2	0
Peak Learner logins	1	1	0	0	1	0	0
Avg. Learners ToS (hrs)	1	0	0	0	0	0	0
Total Learners ToS (hrs)	2	1	0	0	2	0	0
	14	15	16	17	18	19	20
Unique Learners	0	0	3	0	0	2	0
Unique Educators	0	3	2	3	2	2	0
Peak Learner logins	0	0	1	0	0	1	0
Avg. Learners ToS (hrs)	0	0	0	0	0	0	0
Total Learners ToS (hrs)	0	0	2	0	0	1	0
	21	22	23	24	25	26	27
Unique Learners	1	1	0	0	0	0	0
Unique Educators	1	1	1	1	2	0	0
Peak Learner logins	1	1	0	0	0	0	0
Avg. Learners ToS (hrs)	0	1	0	0	0	0	0
Total Learners ToS (hrs)	1	2	0	0	0	0	0
	28	29	30				
Unique Learners	0	3	0				
Unique Educators	0	1	1				
Peak Learner logins	0	1	0				
Avg. Learners ToS (hrs)	0	0	0				
Total Learners ToS (hrs)	0	2	0				